

HASTINGS CITY ART GALLERY EXHIBITION PROPOSALS – FOYER AND ALCOVE

Thank you for your interest in exhibiting at Hastings City Art Gallery. The Gallery is calling for individual and collaborative exhibition proposals to be included in our Foyer and Alcove exhibition programme.

Our aim is to select work that adds to the Gallery's vision of exhibiting work that engages, enriches and inspires, connecting with our people, place and identity.

The intention of the Foyer and Alcove spaces is to complete a balance across the whole gallery programme. As a place to experiment, the Foyer and Alcove are for emergent as well as established artists. Exhibition slots are for up to seven weeks depending on the project. Submissions may relate to both the Foyer and Alcove or be a submission for either of these spaces on its own.

Submissions are considered and selected by the Gallery's Programme Committee. This committee consists of representatives from the Hawke's Bay arts community.

Successful exhibitors will be notified in August. All exhibitors will work with the Gallery who will provide curatorial support for the Foyer and Alcove space.

If you are interested in exhibiting in the Foyer and or the Alcove space, please read the following information and submit your proposal by email to our Exhibition Coordinator, Katrina Harkness. Please try to address all the criteria below to be considered, links to websites and online documentation will not be accepted as a full proposal.

Please note that the Holt and Main Galleries are proactively programmed by the Gallery curator, outside of this proposal process.

For further information please contact:

Katrina Harkness

Exhibition Coordinator

Hastings City Art Gallery

P: 06 871 5095

E: katrinam@hdc.govt.nz

201 Eastbourne Street East, Hastings 4122

WHAT TO INCLUDE IN YOUR PROPOSAL

Please try to address all the criteria below to be considered, links to websites and online documentation will not be accepted as a full proposal.

- Name
- Address
- Telephone number
- E-mail address
- Summary of the description of the project or exhibition not exceeding 150 words
- Preferred dates for the project
- Preferred Gallery space for the project - Foyer Gallery and/or Alcove Space
- A clear description of the project. You should briefly outline the concept, the background to the project, its objectives and its expected outcomes.
- A budget itemising your costs and projected sources of income.
- A concise CV and brief bio of the key people involved in the project and their roles and prior experience in art or design.
- Visual support material. This can take the form of emailed jpg files, design brochures, photographs, images, video and published catalogues. Please label these clearly with the project name. Do not send original material.
- You can email the proposal with clearly labelled files and jpegs to the Exhibition Coordinator. Please keep jpg images less than 1mb in size.
- If you post the proposal we need to be able to photocopy the application. Please print on plain white A4 paper and attach any extra pages with paper clips. Please do not bind or staple the application.

FAQs

WHAT ARE THE FOYER AND ALCOVE SPACES?

Before submitting your proposal please familiarise yourself with the [Gallery Plans](#). Please note that the Alcove space can be enclosed using an extra wall, making it an ideal space for video or as a separate gallery space.

WHAT HAPPENS NEXT?

- Once you have sent in your application you will receive email confirmation that the gallery has your proposal.
- The Gallery and Programme Committee review the proposals. Final decisions are made both on the quality of the submission, and on the overall balance of the curated programme in other Gallery spaces.
- Once decisions have been made, individuals are notified by the Gallery.

HOW IS A DECISION MADE?

Consideration is given to the following criteria:

- Suitability of the exhibition for HCAG, contributing towards its strategic vision.
- The extent of clear planning and preparation as evidenced in the proposal. This may include: the level of detail in relation to budget and feasibility; evidence of commitment from other parties and support by other agencies and evidence that the planned activity is well organised.
- The proposal demonstrates significance in the chosen area of practice.
- Hastings City Art Gallery considers all proposals that are submitted for review. Due to the number of proposals and availability in the programme we are not always able to accommodate projects or exhibitions, despite their high quality.
- The Gallery has the final say on the gallery programme. The Gallery is not obliged to submit a proposal for external refereeing if it is felt that a proposal is not appropriate.
- It is our policy to avoid exhibitions or events that demonstrate a perceived conflict of interest for the Hastings District Council.

WHAT DOES HASTINGS CITY ART GALLERY PROVIDE?

Depending on the type and scope of exhibition the Gallery will provide the following:

- Marketing and publicity support as deemed appropriate by the Gallery
- Professional staff to install and de-install exhibition
- Coordination of public programmes if appropriate
- Insurance while artworks are on our premises